

**GOVERNMENT OF ODISHA  
HIGHER EDUCATION DEPARTMENT**

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No.: 46970 /HE, Dated: 20/11/2022  
HE-PTC-SAMS-0005-2020

From

Sri Rajata Kumar Mansingh, OES-I  
Deputy Director, PTC

To

The Chairman P.G Council (All State Public Universities coming under Higher Education Department)

The Principals (All Government/ Non-Government Degree Colleges coming under Higher Education Department)

**Sub: Guidelines & dateline for Phase-III admission into Degree Colleges (+3 1<sup>st</sup> Yr.) for the Academic Session 2022-23**

Madam/Sir,

In inviting a reference to the subject cited above, I am directed to inform you that the Phase-III admission in Degree Colleges (+3 1<sup>st</sup> Year) under SAMS for the remaining number of vacant seats will be held as per the guidelines mentioned below:

1. **Following categories of applicants are eligible to apply:**
  - a) Applicants, who were previously applied in Phase-I & Phase-II admission process, but not selected due to various reasons.
  - b) Applicants, who were previously selected & taken admission, previously selected & not taken admission in Phase-I & Phase-II admission process.
  - c) Applicants, who were not applied during Phase-I & Phase-II admission process due to various reasons.
2. **Common Application Form (CAF) Fees**
  - a) Applicants, as per point 1.(a) and 1.(b) need not have to pay CAF Fees as they have already paid during Phase-I & Phase-II admission process. These applicants will have to login in the SAMS Portal with their existing username and password and fill up a fresh Common Application Form (CAF) with the relevant information.
  - b) Applicants, as per point 1.(c) will have to create their individual username and password in SAMS portal and fill up the CAF with the relevant information. During filling up of CAF, it is advised to check thoroughly the marks secured/reservation criteria/weightage in higher secondary information has been correctly entered or not. Any wrong information will prohibit her/him to get a seat in this phase of admission.  
**N.B:- These fresh applicants will have to pay the CAF Fees.**
  - c) All the applicants can fill minimum 5 (Five) options and maximum of 20 (Twenty) options (choices) in this phase of admission.

3. If desired numbers of applicants are available in both category-wise and subject-wise after due date of filling up the CAF, then selection will be made as per merit basis (Marks Secured in +2 or equivalent examination and Weightage Marks taking together) following reservation policy.
4. If requisite number of applicants in different reservation categories are not available with respect to category-wise and subject-wise vacancies, then the selection of the applicants will be done purely on merit basis (Marks Secured in +2 or equivalent Examination and Weightage Mark taking together) after de-reservation of seats.
5. However, applicants with Physically Disability (PwD) will be given first priority irrespective of the marks in all categories as per reservation rule mentioned in the Common Prospectus-2022.
6. In Phase-III Selection, the seat matrix that remains after Phase-II Second Selection is finished will be taken into account.
7. No Slide-Up facility is available in this phase of admission.
8. If an applicant has taken admission in any HEIs in Phase-I & phase-II admission process, and got selected in Phase-III (1<sup>st</sup> Selection process), then s/he has to submit the downloaded Intimation letter along with system generated CLC and other relevant documents at the selected HEI for verification and admission.
9. It is mandatory for the applicants to take admission in their selected HEIs after downloading of Intimation Letter.  
*N.B.- If an applicant doesn't want to take admission in the selected HEI in Phase-III (1<sup>st</sup> Selection) admission process, it is hereby advised not to download the Intimation Letter as by downloading the Intimation Letter, the online CLC will be auto generated and his/her name will be no longer available in the previous admitted HEI.*
10. If an applicant has deposited the admission fees in his/her selected HEI and selected again in Phase-III admission process, then the entire admission fees (Excluding Rs. 100/- as processing fees) must be returned to that applicant at the time of issuing CLC to the applicants. The same may be followed in case of Slide-up CLC.
11. Data-updation along with generation of Roll Number of admitted students must be done in college e-space every day in order to know the status of admitted students on daily basis.
12. Along with the first selection merit list, a list of waitlisted applicants (Five (5) times the actual vacancy as on 17<sup>th</sup>-Nov-2022) as per the mark basis (there will be no reservation and weightage whereas PwD applicants will be given first priority as per reservation rule mentioned in the Common Prospectus-2022) shall be provided in college e-space as well as in SAMS U.G website. Those applicants will have to report at the respective HEIs for verification of documents. HEIs will verify the details

of the reported applicants and prepare the merit list as per the vacancy. The HEIs are requested to publish the merit list in their notice board and complete the admission process within the stipulated timeline. The selected candidate's higher options will be taken in account while preparation of waiting list applicants.

Therefore, you are requested to follow the above-mentioned guidelines during Phase-III admission process. The timeline for Phase-III admission is given below:

Sl#	Activities	Timeline
1	Availability of online Common Application Form (CAF) in the website <a href="http://www.samsodisha.gov.in">www.samsodisha.gov.in</a>	14 <sup>th</sup> -Nov-2022 (11:00 AM)
2	Last date of applying online CAF	17 <sup>th</sup> -Nov-2022 (11:45 PM)
3	Publication of 1 <sup>st</sup> Selection Merit List in SAMS Portal	22 <sup>th</sup> -Nov-2022 (02:00 PM)
4	Reporting of Applicants at allotted institutions for taking admission	23 <sup>rd</sup> -Nov-2022 & 24 <sup>th</sup> -Nov 2022 (till 05:00 PM)
5	Data updation of applicants selected in Phase-III (1 <sup>st</sup> Selection)	23 <sup>rd</sup> -Nov-2022 & 24 <sup>th</sup> -Nov 2022 (till 07:00 PM)
6	Publication of waitlisted applicants in HEI's e-Space (Five(5) times the actual vacancy as on 17 <sup>th</sup> -Nov-2022)	22 <sup>th</sup> -Nov-2022 (02:00 PM)
7	Reporting of waitlisted applicants along with relevant documents in respective HEIs for taking admission	26 <sup>th</sup> -Nov-2022 & 28 <sup>th</sup> -Nov-2022 (2:00 PM)
8	Selection and publication of selected applicants (from the reported applicants) in the HEI's Notice Board.	28 <sup>th</sup> -Nov-2022 (3:00 PM to 05:00 PM)
9	Validation of documents, Final Admission & data updation of the waitlisted applicants in the e-space of respective HEIs	29 <sup>th</sup> -Nov-2022 (07:00 PM)
10	Collection of Admission fees at the respective HEIs selected in Phase-III selection process	Till 30 <sup>th</sup> -Nov-2022 (07:00 PM)

Therefore, you are requested to complete the above mentioned activities in the stipulated date & time (30<sup>th</sup>-Nov-2022 (07:00 PM)). The HEIs will be held responsible for any kind of mistakes if found in violation of admission process will be viewed seriously. **After 30<sup>th</sup> Nov 2022, no data updation will be entertained at this end at any circumstances.**

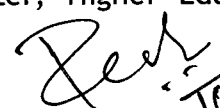
This must be treated as **MOST URGENT**.

Yours faithfully

  
10.11.2022  
Deputy Director, PTC


Memo No. 46971 /HE, Dated: 10/11/2022

Copy forwarded to the P.S. to Hon'ble Minister, Higher Education Department for kind knowledge of Hon'ble Minister.

  
10.11.2022  
Deputy Director, PTC

Memo No. 46972 /HE, Dated: 10/11/2022

Copy forwarded to the Pr. P.S. to Principal Secretary, Higher Education Department for kind knowledge of Principal Secretary.

  
10.11.2022  
Deputy Director, PTC

Memo No. 46973 /HE, Dated: 10/11/2022

Copy forwarded to All RDEs (Bhubaneswar /Sambalpur/ Berhampur/Balasore/ Jeypore) for kind information and necessary action.

  
10.11.2022  
Deputy Director, PTC

Memo No. 46974 /HE, Dated: 10/11/2022

Copy forwarded to the General Manager, OCAC for kind information and necessary action.

  
10.11.2022  
Deputy Director, PTC