

# **eMedhabruti – Junior Merit**

**Guidelines for selection of students for award of scholarship  
under "Medhabruti" Scheme for the year 2019-20 - FRESH**

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Directorate of Higher Secondary Education, Odisha

## Objective

The Government of Odisha in School & Mass Education Department is awarding Junior merit scholarship under the Scheme 'e-medhabruti' out of the State budget to provide financial assistance to the meritorious Higher Secondary School students of Odisha from families whose parental income does not exceed 6.00 lakhs to meet a part of their educational expenses while pursuing their higher studies.

## Scope

The scholarship is awarded to students pursuing Class XI in the Higher Secondary Schools of the State.

## Type, Number & Duration of Scholarship

Category of Merit	No. of Scholarship	Rate of Scholarship per year	Duration of scholarship	Remarks
Junior Merit	10,000 (Boys & Girls in 50:50 ratio)	3,000/-	2 Years	Students of Class XI, both SAMS and Non SAMS Higher Secondary Schools of the State are eligible for this.

## Eligibility conditions for e-medhabruti (Scholarship)

- The student must be a permanent resident of Odisha State.
- The Student must have passed HSC with 60% or more marks from an institution recognized by BSE Odisha, CBSE, ICSE, Equivalent Boards, and pursuing regular Class XI courses of 10+2.
- The income of the parents of the students from all sources should not exceed Rs.6.00 lakh per annum.
- Students shall apply for medhabruti only in year of joining (Class XI of the course).

## Exclusions

The following students shall not be eligible for e-medhabruti scholarship:

- Students whose parental income from all sources exceeds Rs.6.00 lakh per annum.
- Students pursuing their higher study through distance learning /correspondence.
- Students already availing scholarship for pursuing their study under any other schemes of State or Central Govt.
- Students studying Abroad.



- v. Students not validated by the concerned Principal/Institution during Class XI (1st year of his/her admission).

### **Merit Criteria For Selection**

The following factors will be taken into consideration:

- i. Fulfillment of eligibility conditions as given in the scheme.
- ii. Online authentication/validation of student record by the Principal of concerned Higher Secondary School/institute.
- iii. Final Merit/ Selection lists of the students will be drawn in terms of percentage of marks obtained in the HSC examination from among the validated students in the merit, proportionately basing on the data. The mode of selection for scholarship shall be made through descending order of merit till it reaches the eligible quota of scholarship. For example, a student who has secured 92% of mark in the last examination shall come first then the one who has secured 91% mark and so on.
- iv. In case of a tie in percentage of marks under a particular type of scholarship and some are to be left out due to exceeding maximum quota of scholarship, then the parental income ceiling will be considered i.e. the student with lower parental income ceiling will get preference.
- v. The CBSE/ICSE grading system in the form of CGPA i.e. Grade points shall be converted to the percentage by multiplying with 9.5 formula Percentage (%) = CGPA x 9.5.

### **General Criteria/ Limitations For Award of Scholarship**

- i. The scholarships meant for Class XI Students shall be awarded to boys and girls in 50:50 ratio. In case requisite number of candidates (Boys/Girls) are not available under any gender, then the balance number of scholarships shall be awarded to the other eligible applicants.
- ii. A student already in receipt of any scholarship awarded by the State / Central Government or any other agency can not avail this scholarship unless he/she intends to refuse or declining to accept the other scholarship. If any student after receiving scholarship under Medhabruti receives scholarship from any other source at a higher rate (For example: PRERANA, NMMS etc.) he/she shall refund the scholarship amount through the Head of the Institution by Bank Draft in favor of the **Officer in Charge, Scholarship Cell, Directorate of Higher Secondary Education, Odisha** payable at Bhubaneswar.
- iii. Multiple registrations / applications by a student for particular category of merit are strictly prohibited.
- iv. If any of the authenticated records are found to have invalid documents, the case will be summarily rejected.
- v. Any type of wrong entry made by students i.e. parental income, maximum and secured mark, percentage of mark etc. leading to rejection of application (i.e. the student fails to be in the final merit list), then the applicant will be solely responsible for the rejection.



## **Procedure for Disbursement**

The scholarship would be sanctioned subject to fulfillment of the prescribed eligibility criteria by the students and validation/authentication by the Principals of the concerned Higher Secondary Schools/ Institutes in online mode only. Scholarship will be paid to the selected students by the Directorate of Higher Secondary Education through DBT (Direct Benefit Transfer) mode only and will be transferred to Bank account of the beneficiaries.

The students must have an active and valid account in any **nationalized bank which has Electronic Clearing System (ECS)/ Core Banking** facility to facilitate transfer of scholarship amount directly to their account.

**The bank account must be in the name of applicant/student only.** Students must enter their Bank/Branch name, saving bank account number and IFSC code very carefully to ensure smooth transfer of scholarship amount.

## **Cancellation of Scholarship**

The scholarship sanctioned is liable to be cancelled on the following occasions.

- i. If the student is found to have obtained scholarship by false statements/ fabricated documents.
- ii. If the student discontinues his/her studies, the scholarship shall be stopped from the subsequent year.

## **Duration of scholarship and its Renewal**

A student will be eligible for the scholarship for a total duration of the course. Scholarship awarded to any student under Medhabruti scheme is automatically renewable, subject to student continuing in Class XII (2<sup>nd</sup> Year) and online validation / authentication done by the institute.

For renewal of scholarship for 2020-21, the names of selected students in previous selection year will be listed in Principal's log in ID. Only students continuing in the concerned academic year has to be authenticated online by the Principal. If any student found to have dropped out/ passed out from the college, their records shall not be validated.

**The Principal / Head of Higher Secondary School / Institution will be personally held responsible for authenticating eligible students from the records displayed in their log in.**

## **Announcement and Mode of Submission of scholarship Application for Class XI (Fresh)**

Applications will be invited once in a year on the Medhabruti portal of the Directorate of Higher Secondary Education (Odisha), School & Mass Education Department. Short notification will be uploaded In the Medhabruti website. Submission of physical application would not be accepted. Only verified online applications will be considered for award of scholarship.



- i. Students studying in SAMS (Student Academic Management System) Higher Secondary Schools need not apply for scholarship separately. In other words, Class XI (+2) students admitted to Higher Secondary Schools through e-admission process of SAMS under School & Mass Education Department need not apply for scholarship online. The list of students who secured 60% marks or more will be displayed in the concerned Higher Secondary School's Administrator log in.

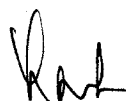
For all students eligible as per guideline, the Higher Secondary School needs to upload the required documents such as family income certificate of the current year, mark sheet of HSC, resident certificate and bank account details (first page of bank account which should be in the name of student), Aadhar Card and Higher Secondary School ID card after collecting from concerned students. For details, instruction manual is available in the e-medhabruti website may please be glanced through.

- ii. Other eligible students (i.e. students of CBSE / ICSE affiliated Schools, Kendriya Vidyalayas, etc.) have to apply online for scholarship by clicking e-medhabruti link in the website of ([www.medhabruti.org](http://www.medhabruti.org)). They are advised to go through the instruction manual for non-SAMS colleges thoroughly before filling the form online.
- iii. Aadhaar Card authentication is mandatory to avoid any duplicity.
- iv. Outside students (students of Odisha but studying outside Odisha) are also required to apply online for this scholarship.
- v. The students of Non-SAMS Higher Secondary Schools / Institutions are required to submit the office copy of the application along with other relevant documents to the Higher Secondary School/ Institutes where they are studying.
- vi. Concerned students are advised to **keep the applicant copy for future reference.**
- vii. The online authentication procedure for fresh and renewal cases for SAMS and Non-SAMS Higher Secondary Schools explained in the instruction manual available in [www.medhabruti.org](http://www.medhabruti.org).
- viii. Application which is not validated / authenticated by the Higher Secondary School/ Institute will be treated as "Invalid".
- ix. Merit/ selection list as per quota would be generated from the verified applications.

### **List of Documents required for Scholarship**

The following legible documents will be uploaded at the time of applying under the scheme.

- i. Domicile certificate to be issued by the competent authority, i.e. from the concerned Tahasildar /Addl.Tahasildar. The students whose parents are working under Odisha State Govt. can produce resident proof from the employer.



- ii. Proof of annual income to be issued by the competent authority. i.e. the Revenue Officer not below the rank of Tahasildar or Addl. Tahasildar.
- iii. Mark sheets & Certificate of last qualifying examination i.e. HSC from an institution recognized by BSE Odisha, CBSE, ICSE, Equivalent Boards.
- iv. Bank Account details of the student concerned (First page of bank account containing account number and IFSC).
- v. Higher Secondary School ID card issued by concerned authority. While in the absence of the same, the student may provide Admission receipt/Library Card/Letter of Undertaking from concerned Higher Secondary School authority (Any one).
- vi. Aadhar Card of the student concerned.

### **Online Process Flow for Medhabruti for SAMS Higher Secondary School**

Higher Secondary School/  
Institute

The list of eligible students (i.e. students who secured 60% marks or more) will be displayed in the concerned Higher Secondary School's Administrator log in. The Administrator needs to upload the required documents such as family income certificate of the current year, mark sheet of last qualifying exam, resident certificate, Aadhar card and bank account. After uploading of requisite documents, the Administrator has to update the student record so that it will go to Principal's log in and the Principal will authenticate the record.

CSM Technology  
(Service Provider)

Consolidate the information of applicants which have been validated/authenticated online by the Principals as per guideline/instruction of Government and submit the same to OCAC.

OCAC

Submit the list of applicants under Fresh as well as Renewal after due verification as per guidelines issued for the purpose.

Directorate  
of Higher  
Secondary  
Education

- i) Prepare the selection list after proper verification as per guidelines under Fresh category.
- ii) Process for sanction and payment of scholarship directly into the bank account of the beneficiaries through IOTMS.

**Online Process Flow for Medhabruti For Non-SAMS Higher Secondary Schools/ Institutions**

Applicant

Applicants will apply online on Medhabruti website and upload the requisite documents as stated before. On successful submission of application/documents, a system generated registration number will be generated in the application which can be used for future reference.



Higher  
Secondary  
School /  
Institute

Verify the data and all the requisite documents uploaded by the applicant related with marks/certificates



CSM  
Technology  
(Service  
Provider)

Consolidate the information of applicants under different categories of merit which have been validated/authenticated online by the Principals as per guidelines/instructions of Government from time to time and submit the same to OCAC.



OCAC

Submit the list of applicants under Fresh after due verification as per guidelines issued for the purpose.



- i) Prepare the selection list after proper verification as per guidelines under Fresh category.
- ii) Process for sanction and payment of scholarship directly into the bank account of the beneficiaries through IOTMS.

### **Role and Responsibility of Higher Secondary Schools:**

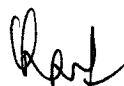
- The Head of Institution has to ensure genuineness of the student i.e. he/she is studying in the Higher Secondary School / Institution for the particular year
- Correct data regarding parental income, marks secured, bank account, aadhar card details, Higher Secondary School ID card and residence have been verified.
- **If any error is found in the application of the student, the Principal / Head of Institution will rectify the error.** If all data are correct, he/she will authenticate the record of the student to be considered for scholarship by the Directorate. **Merit or selection list will be drawn only from the records authenticated by the Principal /Head of institutions within the timeline given for the purpose.**
- If any student had applied more than one time, only single record will be authenticated by the principal.

### **Duties of OCAC through the Service Provider:**

- i. **Complete online system for SAMS and Non-SAMS Colleges will be developed** as per the prescribed criteria mentioned in the medhabruti guidelines for the year 2019-20.
- ii. Technical support to all stake holders shall be provided by OCAC, BBSR.
- iii. Submission of Validated data for Fresh applications immediately after the closure of Principal's validation for scrutiny, preparation of selection list at the level of Directorate of Higher Secondary Education.
- iv. Online uploading of guidelines, instructions, letters and round-wise selection list, which have been processed for payment.

### **Role of Directorate of Higher Secondary Education:**

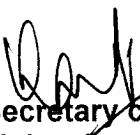
- Inviting online applications for award of e-medhabruti scholarship through print and electronic media.
- Scrutiny / Verification of validated data received from OCAC.
- Preparation of merit/selection list for Fresh category.
- Submission of Merit List to the Government in School & Mass Education Department for approval.
- Online payment to eligible candidate under fresh and renewal category through IOTMS.





**Miscellaneous:**

- For any query or help, students & other stakeholders may contact scholarship cell of DHSE on,
  - Landline number 0674-2500800 or
  - E-mail to Jrmerit.medhabruti20@gmail.com.

  
Special Secretary cum Director  
Directorate of Higher Secondary Education

14/02/2020

For more details please contact Sanjog Helpline (Toll Free) Number  
155335/18003456770