

Government of Odisha
Higher Education Department

No.: 9915 /HE, Dated: 13 /05/2019
HE-PTC-SAMS-0002-2019

From

Dr. Partha Sarathi Mishra, IAS
Additional Secretary to Govt.

To

The Principals,
All Degree/Autonomous/Self-Financed/Sanskrit (Shastri) College

Sub: e-Admission Modalities & Preparedness for the session 2019-20 under Project SAMS.

Madam/Sir,

With reference to the subject cited above, I am directed to inform you that the following modalities have been finalized by this Department for the e-Admission process for smooth implementation of SAMS for the academic session 2019-20.

1. Each Student has to register in the SAMS portal for applying Degree application online. Uniqueness of the mobile number and e-mail id will be maintained in the SAMS database from the session 2019-20.
2. e-Admission from the session 2019-20 will be done by student login base. The students have to create their own login ID prior to applying for the +3 1st year application with a unique mobile no and email ID. Any changes or information required in future, the students will get all information (Changes in CAF, Intimation, Slide up etc.) from their own portal.
3. Degree Common Application Form (CAF) fee and admission fee will be collected online from academic session 2019-20. No offline option will be available. All collected amount will be deposited in a separate bank account, preferably in any nationalized Bank, in the name of SAMS Society.
4. In this context, all Autonomous and Degree colleges including self-Financing Colleges are instructed to provide their stream-subject wise admission fee information in their respective e-space
5. Further, the SAMS Resource Centres (SRCs) will have to provide 02 accounts i.e (1) The existing SAMS account for CAF Fees (2) The account for depositing Admission Fees. Other non-SRCs will have to provide only one i.e for keeping Admission Fees only. The share amount of colleges will be transferred to the respective bank account details provided by the colleges.
6. If any college fails to update their stream-subject wise admission fee details, then the same college name will not be shown in the Online Common Application Form (CAF). So, all Autonomous and Degree colleges need to be very cautious while updating such

- information. Sharing of the admission fee amount will be calculated on this information. All type of fees related to +3 admission will be collected online from candidates directly.
7. HE Department has decided to reduce the application fee amount Rs.300/- to 275/- for General Category and Rs.200/ to 175/- for SC&ST Category for popularizing the digital payment services among the students.
 8. Candidate, who get his first option and also who will exercise 'ANNEXURE-7' indicating 'not to slide up', such students' admission fees amount will be transferred instantly to concerned colleges bank account. Admission fees of other categories of students will be transferred after completion of online admission period.
 9. By realizing the difficulties faced during the last academic session relating to auto slide up, it was decided to reintroduce the Annexure-7 facility, which says that "if a student does not want to participate in the slide up process then s/he has to give her/his consent by login to their own SAMS login portal".
 10. Selection will be made on auto slide-up process. To stop auto slide-up, students are required to submit the "Annexure-7" in their own login portal after 1st Selection admission. After exercising the option, no further changes could sought for.
 11. If transfer certificate has been issued online to a student during the admission period for taking admission in other Institutes for higher studies (Institutes not under HE Department) or for any reasons, then the total admission fees by deducting Rs.100/- will be returned to students' account online.
 12. In case of slide up [From lower to higher college], Students have to pay/receive the differential amount as per the admission fees of selected colleges through online in order to confirm the seat for admission.
 13. After the admission period is over, the final settlement of accounts for the slide up students will be made at the HE Department level and the amount will be refunded on line to students' account directly.
 14. In this regard, bank information will be collected online from students during online application.
 15. A separate SAMS Code will be allotted to all Shastri colleges for unique identification in SAMS.
 16. After getting selected, student has to login his or her account to pay the admission fees. Once admission fee has been deposited by the applicant through online, and then the admission updation button will be enabled for the particular applicant in the selected college and in the same time admission slip will be generated in student's login. Once admission updation will be done by the selected college, then 'Annexure-7' will be enabled in the student login.
 17. All students going to be slide up in the second or subsequent selection shall be informed through SMS/e-mail to confirm to avail slide up facility. If a student does not confirm by login to the registered account, he will not be considered for slide up to higher option.

18. Colleges shall take necessary steps to display the modalities/process for e-Admission in a flex banner, the expenses of which may be met out of SAMS fund of the Colleges.
19. Admission shall be limited to single phase through only online mode during the session 2019-20. This phase includes 3 rounds of selection i.e. 1st, 2nd & 3rd Selection followed by spot admission. All kind of selection list will be published in the SAMS website.
20. Degree online admission may be started by 11th June, 2019 tentatively.
21. If one course is offered by a college in two different modes (Regular Course & Self-Financing Course) with different admission fee structure, then college will provide the general mode admission fee decided for the said course. The remaining amount will be collected from the students at college level.
22. All Degree/Autonomous/Sanskrit(Shastri) including Self-Financed Colleges are requested to take necessary steps for advance preparation in terms of identification of validation team members, SAMS Lab. Helpdesk at your Colleges, Internet Facility Centre in the SAMS Resource Centres, Power Supply etc. for smooth and timely implementation of SAMS for the session 2019-20.

With regards,

Yours faithfully,

Pam
13.5.19

Additional Secretary to Govt.

Memo No.: 9916 /H.E., Dated: 13 /05/2019

Copy forwarded to the P.S. to the Commissioner-cum-Secretary, Higher Education Department, for kind knowledge of the Commissioner-cum-Secretary, Higher Education Department.

Pam
13.5.19

Additional Secretary to Govt.

Memo No.: 9917 /H.E., Dated: 13 /05/2019

Copy forwarded to the P.S. to the Principal Secretary, E&IT Department, for kind knowledge of the Principal Secretary, E&IT Department.

Pam
13.5.19

Additional Secretary to Govt.

Memo No.: 9918 /H.E., Dated: 13 /05/2019

Copy forwarded to the RDEs (Bhubaneswar, Berhampur, Sambalpur, Balasore, Jeypore) for kind information and necessary action.

Pam
13.5.19

Additional Secretary to Govt.

Memo No.: 9919 /H.E., Dated: 13 /05/2019

Copy forwarded to General Manager, OCAC, Acharya Vihar, Bhubaneswar for kind information and necessary action.

Pam
13.5.19

Additional Secretary to Govt.