



**COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA  
PRAJNAPITHA, SAMANTAPUR, BHUBANESWAR -13.**

No. EG-I-804/19 /5675 /CHSE. Dt.10.09.2019

From

Dr. B. K. Sahoo,  
Controller of Examinations

To

All the Principals/Headmasters of affiliated/Recognised H.S. Schools under CHSE, Odisha including all Residential H.S. Schools/Govt. (SSD) H.S. Schools and Govt. Vocational H.S. Schools except newly upgraded Govt. (SSD) H.S. Schools & EMRs.

Sub : Deposit of online Return of Matriculates fees through SB Collect of the students admitted through e-admission process under SAMS during the Academic Session, 2019-20.

Sir/Madam,

With reference to the subject cited above, I am directed to request you to deposit the fees of Return of Matriculates (ROM) in respect of the students admitted in your Institution in the current Academic Year, i. e. 2019-20 for Registration under the Council @ ₹ 430/- (Rupees Four Hundred Thirty) only per student with the CHSE, Odisha through SB Collect. An additional fees of ₹ 20/- (Rupees Twenty) only be deposited for all students admitted from Boards other than Board of Secondary Education (BSE) Odisha. Further, the students of BSE, Odisha who have taken admission in ITI prior to this shall also have to pay an additional fees of ₹ 20/- (Rupees Twenty) only like those of other Boards.

**I Schedule of deposit of Rom fees through SB Collect.**

Without fine	12.09.2019 to 25.09.2019
With a fine of ₹ 50/- per student	26.09.2019 to 30.09.2019
With a fine of ₹ 250/-	01.10.2019 to 04.10.2019

**II Documents to be submitted by the H.S. Schools**

i)	Hard copy of details of students admitted in Annexure-I & II
ii)	SB Collect e-receipt towards deposit of ROM fees
iii)	List of other Board students with Original Migration Certificates & Equivalent Certificates.

Contd...2/-

The above documents shall be received in the Council Head Office/Zonal Offices from **14.10.2019 to 22.10.2019** as per the 'FIXTURE' schedule enclosed herewith.

No Return of Matriculates (ROM) shall be received in the Council from any H.S. School beyond the schedule date.

However, in justified cases the Chairman may allow to accept the late submission of ROM with fine of ₹ 500/-per student.

The details of fees to be collected from the students towards ROM fees should be made as per the table given below :

Sl. No.	Fees Particulars	Fees
01	Registration fees	₹ 50/-
02	Sports fees both 1 <sup>st</sup> and 2 <sup>nd</sup> year students	₹ 100/-
03	Recognition fee	₹ 50/-
04	Students Aid fees	₹ 10/-
05	Academic fees	₹ 45/-
06	Processing of Syllabus fees	₹ 05
07	EMH fees	₹ 150/-
08	Literary/Cultural fees	₹ 20/-
<b>Total = ₹430/-</b>		
<b>Besides, the College has to deposit @ ₹ 20/- in case of students coming from other Boards. (Other than BSE, Odisha)</b>		

Non-deposit of ROM fees through SB collect as per schedule by any H.S. School of the State under the Council will deprive the Institution to get their students registered for which the Principal of the H.S. School will be held responsible . Such students will not be allowed to fill-up forms for the Annual H.S. Examinations in the 2<sup>nd</sup> year. You are, therefore, requested to strictly adhere to the schedule for avoiding fine and smooth and timely generation of registration numbers of the students.

N.B: -"The Social Service fees" of the Academic Session 2019-20 as prescribed by the Council along with the previous dues, if any, communicated earlier vide letter No. 4515 dt. 30.07.2019 is to be deposited in the Account No. 626002010001157 of Union Bank of India, Samantapur, Near Doordarshan Kendra, Bhubaneswar-751013 directly or via NEFT/RTGS only latest by **04.10.2019 (IFSC CODE NO-UBIN0562602 and MICR CODE-751026012)**.


Yours faithfully,

  
10.9.19.  
Controller of Examinations

Contd....3/-


Memo No. **5676** /CHSE. **Dt.10.09.2019**

Copy forwarded to the Commissioner-cum-Secretary, Department of School & Mass Education, Odisha, Bhubaneswar for information and necessary action.

  
10.9.19.  
Controller of Examinations

Memo No. **5677**/CHSE. **Dt.10.09.2019**

Copy forwarded to Director, Higher Secondary Education, Odisha, Bhubaneswar/Director, Higher Education, Odisha, Bhubaneswar/Director, Vocational Education, Odisha, Bhubaneswar for information and necessary action.

  
10.9.19.  
Controller of Examinations

Memo No. **5678**/CHSE. **Dt.10.09.2019**

Copy forwarded to the General Manager, OCAC, Acharyavihar, Bhubaneswar for information and necessary action with a request to take suitable steps to provide the online ROM for the academic session, 2019-20 and take care of restricted Subject combinations as per Syllabus by deploying resources as per the previous practice without any cost to CHSE.

The General Manager, OCAC is also requested to upload the letter in SAMS site for information of all Higher Secondary Schools.

  
10.9.19.  
Controller of Examinations

Memo No. **5679**/CHSE. **Dt.10.09.2019**

Copy forwarded to the Technical Director, NIU, NIC, Odisha, Bhubaneswar with a request to upload the letter in the CHSE web-site: [www.chseodisha.nic.in](http://www.chseodisha.nic.in) for information of all concerned.

  
10.9.19.  
Controller of Examinations

Memo No. **5680**/CHSE. **Dt.10.09.2019**

Copy forwarded to the Chief Manager, SBI, IRC Village, Bhubaneswar for information and necessary action. He is requested to take steps for preparation of a Challan for SB Collect.

  
10.9.19.  
Controller of Examinations

Memo No. **5681** /CHSE. **Dt.10.09.2019**

Copy forwarded to all Officers/all Sections/Dy. Secretaries of three Zonal Offices for information and necessary action.

  
10.9.19.  
Controller of Examinations

**FIXTURE FOR DEPOSIT OF ROM FOR THE STUDENTS ADMITTED DURING THE SESSION, 2019-20**

**CENTRAL ZONE**

Sl.No.	14.10.2019	15.10.2019	16.10.2019	17.10.2019	18.10.2019	19.10.2019	21.10.2019	22.10.2019
1	CA 01 to CA 07	CA 08 to CA 14	CA 15 to CA 21	CA 22 to CA 28	CA 29 CA 35	CA 36 to CA 42	CA 43 to CA 45 & CZ 01 to CZ 04	CZ 05 to CZ 10
2	CA 46 to CA 53	CA 54 to CA 61	CA 62 to CA 69	CA 70 to CA 77	CA 78 to CA 85	CA 86 to CA 93	CA 94 to CA REST & MZ 61 to MZ 63	MZ 64 to MZ Rest
3	CB 01 to CB 14	CB 15 to CB 28	CB 29 to CB 42	CB 43 to CB Rest & MA 01 to MA 07	MA 08 to MA 21	MA 22 to MA 30 & MZ 26 to MZ 30	MZ 31 to MZ 44	MZ 45 to MZ 60
4	MB 01 to MB 07	MB 08 to MB 14	MB 15 to MB 21	MB 22 to MB 28	MB 29 to MB 35	MB 36 to MB Rest	MZ 01 to MZ 05	MZ 06 to MZ 10
5	MC 01 to MC 21	MC 22 to MC 42	MC 43 to MC 63	MC 64 to MC Rest & MA 31 to MA 37	MA 38 to MA 59	MA 60 to MA 81	MA 82 to MA Rest & MZ 11 to MZ 15	MZ 16 to MZ 25 & CZ 11 to CZ Rest
6	CC 01 to CC 10	CC 11 to CC 20	CC 21 to CC 30	CC 31 to CC 40	CC 41 to CC 50	CC 51 to CC 60	CC 61 to CC 70	CC 71 to CC Rest
7	CD 01 to CD 08	CD 09 to CD 16	CD 17 to CD 24	CD 25 to CD 32	CD 33 to CD 40	CD 41 to CD 48	CD 49 to CD 56	CD 57 to CD Rest
8	DA 01 to DA 06	DA 07 to DA 12	DA 13 to DA 18	DA 19 to DA 24	DA 25 to DA 30	DA 31 to DA 36	DA 37 to DA 42	DA 43 to DA Rest
9	DB 01 to DB 07	DB 08 to DB 14	DB 15 to DB 21	DB 22 to DB 28	DB 29 to DB 35	DB 36 to DB 42	DB 43 to DB 49	DB 50 to DB Rest

*[Signature]*  
10.9.19.

**FIXTURE FOR DEPOSIT OF ROM FOR THE STUDENTS ADMITTED DURING THE SESSION, 2019-20**

<b>BARIPADA ZONE</b>									
Sl. No.	14.10.2019	15.10.2019	16.10.2019	17.10.2019	18.10.2019	19.10.2019	21.10.2019	22.10.2019	
1	AA 01 to AA 13	AA 14 to AA 26	AA 27 to AA 39	AA 40 to AA 52	AA 53 to AA 65	AA 66 to AA 78	AA 79 to AA 91	AA 92 to AA Rest	
2	AB 01 to AB 07	AB 08 to AB 14	AB 15 to AB 21	AB 22 to AB 28	AB 29 to AB 35	AB 36 to AB 42	AB 43 to AB 49	AB 50 to AB Rest	
3	GA 01 to GA 08	GA 09 to GA 16	GA 17 to GA 24	GA 25 to GA 32	GA 33 to GA 40	GA 41 to GA 48	GA 49 to GA 56	GA 57 to GA Rest	
4	KA 01 to KA 13	KA 14 to KA 26	KA 27 to KA 39	KA 40 to KA 52	KA 53 to KA 65	KA 66 to KA 78	KA 79 to KA 91	KA 92 to KA Rest	

<b>BERHAMPUR ZONE</b>									
1	EA 01 to EA 12 EZ 01 to EZ 04	EA 13 to EA 24 EZ 05 to EZ 08	EA 25 to EA 36 EZ 09 to EZ 12	EA 37 to EA 48 EZ 13 to EZ 16	EA 49 to EA 60 EZ 17 to EZ 20	EA 61 to EA 72 EZ 21 to EZ 24	EA 73 to EA 84 EZ 25 to EZ 28	EA 85 to EA Rest EZ 29 to EZ Rest	
2	EB 01 to EB 03	EB 04 to EB 06	EB 07 to EB 09	EB 10 to EB 12	EB 13 to EB 15	EB 16 to EB 18	EB 19 to EB 21	EB 22 to EB Rest	
3	HA 01 to HA 07	HA 08 to HA 14	HA 15 to HA 21	HA 22 to HA 28	HA 29 to HA 35	HA 36 to HA Rest HB 01 to HB 04	HB 05 to HB 11	HB 12 to HB Rest	
4	HC 01 to HC 06	HC 07 to HC 12	HC 13 to HC 18	HC 19 to HC 24	HD 01 to HD 07	HD 08 to HD 14	HD 15 to HD 21	HD 22 to HD Rest	
5	LA 01 to LA 05	LA 06 to LA 10	LA 11 to LA Rest	LB 01 to LB 05	LB 06 to LB 10	LB 11 to LB 15	LB 16 to LB 20	LB 21 to LB Rest	

<b>SAMBALPUR ZONE</b>									
1	BA 01 to BA 09	BA 10 to BA 18	BA 19 to BA 27	BA 28 to BA 36	BA 37 to BA 45	BA 46 to BA 54	BA 57 to BA 63	BA 64 to BA Rest	
2	BB 01 to BB 08	BB 09 to BB 16	BB 17 to BB 24	BB 25 to BB 32	BB 33 to BB Rest	FB 01 to FB 08	FB 09 to FB 16	FB 17 to FB Rest	
3	FA 01 to FA 08	FA 09 to FA 16	FA 17 to FA 24	FA 25 to FA 32	FA 33 to FA 40	FA 41 to FA 48	FA 49 to FA 56	FA 57 to FA Rest	
4	NA 01 to NA 08	NA 09 to NA 16	NA 17 to NA 24	NA 25 to NA 32	NA 33 to NA 40	NA 41 to NA 48	NA 49 to NA 56	NA 57 to NA Rest	
5	NB 01 to NB 05	NB 06 to NB 10	NB 11 to Rest NC 01 to NC 03	NC 04 to NC 08	NC 09 to NC 13	NC 14 to NC 18	NC 19 to NC 23	NC 24 to NC Rest	
6	ND 01 to ND 07	ND 08 to ND 14	ND 15 to ND 21	ND 22 to ND 28	ND 29 to ND 35	ND 36 to ND 42	ND 43 to ND 49	ND 50 to ND Rest	
7	PA 01 to PA 10	PA 11 to PA 20	PA 21 to PA 30	PA 31 to PA 40	PA 41 to PA 50	PA 51 to PA 60	PA 61 to PA 70	PA 71 to PA Rest	

*Signature*  
10-9-19