

**Government of Odisha**  
**Department of Higher Education**

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No.: 24576 /HE, Dated: 20/09/2017  
**P1- HE-PTC-SAMS-0002-2016**

From

Parameswaran B., IAS  
Joint Secretary to Govt.

To

The Principals,  
All Degree / Autonomous Colleges  
Self-Financing (Degree) Colleges of the State

**Sub: Transfer Admission Guidelines,2017 for Degree Classes**

Madam/Sir,

In inviting a reference to the subject cited above, I am directed to inform you that the admission into 1<sup>st</sup> Year classes of +3(Degree) under project Student Academic Management System (SAMS) is over for the session 2017-18. There will be no further extension of timelines.

The following guidelines shall be adhered to:

1. There will be no transfer admission in +3 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> year classes except under special circumstances such as transfer/ retirement / death of parents / marriage of girl student / medical reasons (*The medical certificate submitted must have been signed by the authority not below the rank of CDMO*).
2. For transfer admission under special circumstances mentioned in (1), students need not take approval of Govt. in this department nor at Directorate/ Regional Directorate.
3. If both the colleges (Receiving College & Accepting College) are from two different Universities, then the applicant will have to take permission from

782

both the Universities, but if the colleges are under one University, then he/ She needs to obtain approval from that University only. After he/she obtains approval from the University/ Universities, he/ she will get himself/ herself admitted and the data up-dation will be done at Nodal colleges.

4. In case of legitimate grievances beyond those mentioned in (1) above, the student will apply to the Higher Education Department for taking appropriate decision.
5. After issuance of the orders, the respective District SAMS Nodal College of the receiving college shall update the transfer order number issued by the University / Government in the e-Space so that necessary admission update will be carried out by the concerned college.

This **Govt. Order** supersedes all other letter previously issued for transfer admission.

Yours sincerely,

*TBR*  
18/9/17  
Joint Secretary to Govt.

**Memo No:** 24577 / **HE, Dated:** 20/09/2017

Copy forwarded to the PS to Hon' ble Minister , Higher Education Department for kind knowledge of the Hon' ble Minister.

*TBR*  
Joint Secretary to Govt.

**Memo No:** 24578 / **HE, Dated:** 20/09/2017

Copy forwarded to the Sr. PS to Addl. Chief Secy , Higher Education Department for kind knowledge of the Addl. Chief Secy.

*TBR*  
Joint Secretary to Govt.

P.T.O

**Memo No:** 24579 (12) / HE, **Dated:** 20/09/2017

Copy forwarded to the Director, Higher Education / Regional Director of Education (Bhubaneswar / Sambalpur / Berhampur) / The Controller of Examinations (Utkal University / Berhampur University / Sambalpur University / Fakir Mohan University / North Odisha University/ R.D (W) University/ Khallikote University, Berhampur/ G.M University, Sambalpur) for kind information and necessary action.

TBR  
18/9/17

Joint Secretary to Govt.

**Memo No:** 24580 (2) / HE, **Dated:** 20/09/2017

Copy forwarded to the Desk Officer, Section III/ General Manager, OCAC with a request to provide the necessary links for this purpose / All District SAMS Nodal (Degree) Colleges to update the necessary data in the SAMS e-Space.

TBR

Joint Secretary to Govt.